

# Personal Moving Guide



The Art  
of Moving®



## 4 Weeks Before Moving

Tour your house including the attic, garage, storage shed to decide which items should be discarded or donated to charity. Consider a garage sale.

Contact your Premiere Moving Consultant to request an accurate estimate of your moving charges.

Begin to use up frozen food and staples. Buy only what will be used before moving. It's not advisable to move frozen goods on the moving van over long distances.

Make your travel reservations for the trip - airline, hotel, rental car.

Arrange for transfer of records. ie: school, medical, vet, etc.

## 3 Weeks Before Moving

Arrange for transportation of pets, including kennels. Check with your veterinarian.

Start preparing your plants for the move. Refer to the plant brochure from your Premiere Moving Consultant.

Return library books, DVD rentals and other borrowed items. Collect items lent or out for repair.

Dispose of flammables - paint, matches, pressure cans, cleaning fluids, etc.

Notify post office, mail order accounts, etc. of your pending change of address.

## 2 Weeks Before Moving

Draw up a floor plan of your new home and indicate furniture placement. It makes moving in twice as easy.

Set a date with a reliable service firm to prepare your appliances - washer, dryer, etc. for moving. Check with your Premiere Moving Consultant for their recommendations.

Start packing if you have planned to do some of it yourself. Refer to the packing brochure from your Premiere Moving Consultant.

Arrange a babysitter for moving day.

Contact utilities and delivery services to discontinue services.

## 1 Week Before Moving

Prepare for the car trip. Finish packing all suitcases and basic essentials. Carry valuable documents, currency, jewellery with you.

Drain water from garden hoses and oil/fuel from lawn mower and other machinery.

Defrost and wipe dry fridge and freezer. Don't overlook the defrost water pan.

Take down curtain rods, shelves, or any items attached to walls. Dismantle large power tools such as lathes, grinders, etc.

Confirm that you have important papers, keys, medications and plane tickets and appropriate clothing with you for your trip.

## Packing Day

Have a clear workspace available for packers. Point out: (a) fragile valuable items; (b) items you will be taking with you; (c) anything to be left for new owners.

## Moving Day (Out)

Tour house with the driver during the inventory listing, sign Bill of Lading, confirm new address and delivery date. Be sure to check destination contact phone numbers. Do final check for overlooked items. Make certain windows and doors are locked, utilities are discontinued or turned off, keys transferred and lights out. Arrange to have your payment ready. Premiere Van Lines accepts a variety of payment options: Visa, MC, Certified Cheque, Bank Draft, Money Order or Cash.

## Moving Day (In)

It is a good idea to be at your new home a day ahead of the moving van to verify utilities are connected and the floor plan is correct. Check items off the inventory as unloaded. Make arrangements for installation of appliances. Confirm unpacking requirements.

Premiere Moving Consultant:

Real Estate Agent:

Travel Agent:

Appliance Service Firm:

Veterinarian:

Babysitter:



[premierevanlines.com](http://premierevanlines.com)



Local



North American



International



Premiere Van Lines is proudly Canadian

## Here are a few ideas to keep you organized for your upcoming move:

- The busiest time of the year for us is June, July and August and the last weekend of every month. If you find that your move day needs to happen during the busy times, plan to make all of your move arrangements a minimum of 6-8 weeks prior to your move date.
- We recommend that you do not move in on your "closing" day. Sometimes there are delays in the closing or the former owners may be later moving out which means the moving truck will be sitting idle running up extra charges.
- Go through your home from top to bottom before your Premiere Moving Consultant(s) comes in to do their survey. Decide exactly what is being moved and what will be sold or discarded. Make a list so you can discuss it with your Premiere Moving Consultant. Similarly, make a list of any items stored or kept at another location including any items on loan to friends or family.
- If you are doing some/all of your own packing, arrange to get started well in advance of the move. Packing can be a long and tedious process, we suggest that you give yourself ample time.
- If you are doing some/all of your own packing arrange to purchase cartons and other supplies from your Premiere Moving Consultant. They are available at a nominal cost and are much stronger than discarded cartons from the grocery store. Avoid "over packing" boxes.
- Dispose of all flammables such as cleaning fluids, aerosol cans. Your Premiere Moving Consultant can provide you with a list of "non-admissible" items. Drain your lawn mower and other machinery.
- Use up food from your freezer and pantry. Plan to clean your freezer and refrigerator at least 24-48 hours prior to the move to give these appliances time to properly dry. Put a charcoal filter or baking soda fridge pack inside to keep the appliance fresh. Leave lids and doors open until they are dry.
- Make sure you have /or obtain written appraisal for antiques, high value artwork etc. to verify their value prior to the move. Provide a copy to your Premiere Moving Consultant.
- Washers and items like grandfather clocks need special servicing before and after the move. Make arrangements with a licensed service person or ask your Premiere Moving Consultant to make the arrangements on your behalf.
- Movers do not remove items affixed to ceilings and walls therefore, if you are taking drapery track, curtain rods, blinds or other such items, remove them before the packers/movers arrive.
- You can leave lightweight items in dresser drawers but avoid putting books, linens or other heavy items in them. Be sure to remove valuables like jewellery and fragile items including bottles of perfume.
- Arrange for young children and/or pets to be cared for on packing, loading and delivery days.

## Transfer

- House/Car Insurance, etc.
- Club Memberships
- Bank Records
- Legal Contracts
- Medical/Optometrlist Records
- School Records
- Veterinarian Records
- Dental Records

## Notify

- Post Office
- Credit Card Companies
- Magazines
- Government (family allowances, etc.)
- Friends/Relatives
- Mail Order Accounts
- Vehicle Registration Bureau
- Religious Institution

## Discontinue

- Electricity
- Water/Softener Service
- Cable/Entertainment Rentals
- Garbage Collection
- Diaper Service
- Food Service
- Laundry/Dry Cleaning Service
- Gas/Fuel/Oil
- Telephone/Internet
- Lawn/Snow Service
- Newspaper Delivery
- Household Cleaning Service

## Serving all of your moving needs

- Storage
- Local Moving
- Packing & Crating
- Long Distance Moving
- Free No Obligation Estimates
- Corporate Employee Relocations
- Replacement Value Protection
- International Moving
- Door to Door Service

## Ask your Premiere representative

- About Our Many Value Added Benefits
  - To Include Free Aeroplan® Miles (if applicable)
  - For Destination Information Packages
  - About Welcome Wagon Visit and Gift
- And Much More

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